

Extraordinary Shadow Executive (Cabinet)

Title:	Agenda														
Date:	Tuesday 8 January 2019														
Time:	6.00 pm														
Venue:	Conference Chamber West West Suffolk House Western Way Bury St Edmunds IP33 3YU														
Membership:	<p style="text-align: center;">Chairman James Waters</p> <p style="text-align: center;">Vice Chairman John Griffiths</p> <p><u>Conservative Members (15)</u></p> <table> <tr> <td>David Bowman</td><td>Ian Houlder</td></tr> <tr> <td>Ruth Bowman J.P</td><td>Sara Mildmay-White</td></tr> <tr> <td>Carol Bull</td><td>Robin Millar</td></tr> <tr> <td>Andy Drummond</td><td>Joanna Rayner</td></tr> <tr> <td>Stephen Edwards</td><td>Lance Stanbury</td></tr> <tr> <td>Robert Everitt</td><td>Peter Stevens</td></tr> <tr> <td>Susan Glossop</td><td></td></tr> </table>	David Bowman	Ian Houlder	Ruth Bowman J.P	Sara Mildmay-White	Carol Bull	Robin Millar	Andy Drummond	Joanna Rayner	Stephen Edwards	Lance Stanbury	Robert Everitt	Peter Stevens	Susan Glossop	
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Interests – Declaration and Restriction on Participation:	Members are reminded of their responsibility to declare any disclosable pecuniary interest not entered in the Authority's register or local non pecuniary interest which they have in any item of business on the agenda (subject to the exception for sensitive information) and to leave the meeting prior to discussion and voting on an item in which they have a disclosable pecuniary interest.														
Quorum:	Five Members														
Committee administrator:	Claire Skoyles Democratic Services Officer Tel: 01284 757176 Email: claire.skoyles@westsuffolk.gov.uk														

Public Information

Venue:	West Suffolk House Western Way Bury St Edmunds Suffolk IP33 3YU	Tel: 01284 757176 Email: democratic.services@westsuffolk.gov.uk Web: www.westsuffolk.gov.uk
Access to agenda and reports before the meeting:	Copies of the agenda and reports are open for public inspection at the above and following address: District Offices College Heath Road Mildenhall Bury St Edmunds Suffolk IP28 7EY at least five clear days before the meeting. They are also available to view on our website.	
Attendance at meetings:	The West Suffolk Shadow Council actively welcomes members of the public and the press to attend its meetings and holds as many of its meetings as possible in public.	
Public participation:	Members of the public who live or work in the area of the Shadow Council are invited to put one question or statement of not more than three minutes duration relating to items to be discussed in Part 1 of the agenda only. If a question is asked and answered within three minutes, the person who asked the question may ask a supplementary question that arises from the reply. A person who wishes to speak must register at least 15 minutes before the time the meeting is scheduled to start. There is an overall time limit of 15 minutes for public speaking, which may be extended at the Chairman's discretion.	
Disabled access:	West Suffolk House has facilities for people with mobility impairments including a lift and wheelchair accessible WCs. However in the event of an emergency use of the lift is restricted for health and safety reasons. Visitor parking is at the car park at the front of the building and there are a number of accessible spaces.	
Induction loop:	An Induction loop is available for meetings held in the Conference Chamber.	
Recording of meetings:	The Shadow Council may record this meeting and permits members of the public and media to record or broadcast it as well (when the media and public are not lawfully excluded). Any member of the public who attends a meeting and objects to being filmed should advise the Committee Administrator who will instruct that they are not included in the filming.	
Personal Information	Any personal information processed by Forest Heath District Council or St Edmundsbury Borough Council arising from a request to speak at a public meeting under the Localism Act 2011, will be protected in accordance with the Data Protection Act 2018. For more information on how we do this and your rights in regards to your personal information and how to access it, visit our website: https://www.westsuffolk.gov.uk/Council/Data_and_information/howweuseinformation.cfm or call Customer Services: 01284 763233 and ask to speak to the Data Protection Officer.	

Agenda

Procedural Matters

1. Apologies for Absence

2. Minutes

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To confirm the minutes of the meeting held on 27 November 2018 (copy attached).

Part 1 – Public

3. Open Forum

At each Shadow Executive (Cabinet) meeting, up to 15 minutes shall be allocated for questions from and discussion with, non-Shadow Executive members. Members wishing to speak during this session should if possible, give notice in advance. Who speaks and for how long will be at the complete discretion of the person presiding.

4. Public Participation

Members of the public who live or work in the area of the Shadow Council are invited to put one question or statement of not more than three minutes duration relating to items to be discussed in Part 1 of the agenda only. If a question is asked and answered within three minutes, the person who asked the question may ask a supplementary question that arises from the reply.

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There is an overall time limit of 15 minutes for public speaking, which may be extended at the Chairman's discretion.

NON-KEY DECISIONS

5. Recommendations of the Forest Heath and St Edmundsbury Performance and Audit Scrutiny Committees: 28 November 2018 - Approach to Delivering a Sustainable West Suffolk Budget 2019-2020 and Medium Term Plan

17 - 24

Report No: **EXC/SA/19/001**

Shadow Executive (Cabinet) Members: Stephen Edwards and Ian Houlder

Chairmen of the Committees: FHDC Cllr Louis Busuttil and SEBC Cllr Sarah Broughton

Lead Officer: Christine Brain

	<i>Page No</i>
6. West Suffolk Statement of Licensing Policy 2019-2022 Report No: EXC/SA/19/002 Shadow Executive (Cabinet) Members: Susan Glossop and Lance Stanbury Lead Officer: David Collinson	25 - 72
7. Interim West Suffolk Street Trading and Vending Policy Report No: EXC/SA/19/003 Shadow Executive (Cabinet) Members: Susan Glossop and Lance Stanbury Lead Officer: David Collinson	73 - 98
8. West Suffolk Council Overarching Enforcement Policy Report No: EXC/SA/19/004 Shadow Executive (Cabinet) Members: Susan Glossop and Lance Stanbury Lead Officer: David Collinson	99 - 122
9. Shadow Executive (Cabinet) Decisions Plan: 1 January 2019 to 6 May 2019 To consider the most recently published version of the Shadow Executive (Cabinet) Decisions Plan. Report No: EXC/SA/19/005 Shadow Executive (Cabinet) Member: James Waters Lead Officer: Ian Gallin	123 - 134

Part 2 – Exempt

NONE